

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION MINUTES  
January 14, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in Study Session on Wednesday, January 14, 2009 at 6:35 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. The Study Session was called to order by President Adam Gawlikowski. The minutes were prepared by Cecile Petro, Redevelopment Director.

**ROLL CALL:** Present on silent roll call included Commissioners: Greg Kuzmar, Jim Kessler, Adam Gawlikowski, and Dominic Noce. Commissioner Johnson resigned from the Commission at the end of 2008. Also in attendance were Attorney Carol Green-Fraley and Economic Development Commissioner George VandeWerken.

**General Substance of the Study Session**

The Commission discussed the **agenda** for the public meeting. No comments were made on the minutes and other agenda items. The Director pointed out and explained several items on the claims.

Commissioners discussed two **conferences** that the Director would like to attend. The first is the CIP Conference in Chicago on January 27, 2009. The second is the Legislative Reception sponsored by the Northwest Indiana Forum in Indianapolis on January 27, 2009. The Commission agreed that these were worth attending.

**Election of officers** was tabled until appointments are made by the Town Council.

The Director stated that she would accept the appointment as **Recording Secretary** and Attorney Carol Green-Fraley stated she was interested in being retained as **Redevelopment Commission Attorney**.

**Resolution No. 2009-01**, a Resolution Authorizing Compensation for Certain Employees to be Derived from the Proper Fund of the Redevelopment Department of the Town of Highland, Lake County, Indiana was reviewed. This resolution sets the compensation for the Recording Secretary, Commission Attorney, and the Redevelopment Director

The Director presented **Resolution No. 2009-02**, A Resolution of the Highland Redevelopment Commission to Formally Approve the Supplement to the Highland Municipal code, Section 214.180: RD-Redevelopment District (Architectural and Design Standards and Guidelines for the Redevelopment Area) was reviewed. Although the RC approved the Standards at their last meeting in December 2008, this resolution formally adopts the Standards.

Commissioners reviewed the **meeting schedule and goals for 2009**.

**ADJOURNMENT:** The Study Session was adjourned at 7:00 PM for the Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION  
PUBLIC MEETING  
January 14, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in a Public Meeting on January 14, 2009 at 7:04 PM in the Downstairs Conference Room within the Municipal Building at 3333 Ridge Road, Highland, Indiana. Redevelopment Commission President Adam Gawlikowski called the meeting to order.

**ROLL CALL:**

Present on roll call included Redevelopment Commissioners Adam Gawlikowski, Greg Kuzmar, Jim Kessler, and Dominic Noce. Commissioner Johnson resigned from the Commission at the end of 2008. Also in attendance were Attorney Carol Green-Fraley and Economic Development Commissioner George VandeWerken. Taking minutes for the meeting was Redevelopment Director Cecile Petro.

**MINUTES OF PREVIOUS SESSIONS:**

Commissioner Kessler made a motion to accept the minutes as prepared for the Public Meeting and Study Session of December 10, 2008. Commissioner Noce seconded the motion. **Motion carried 4 ayes and 0 nays.**

**SPECIAL ORDERS:**

Commissioner Kessler made a motion to reappoint Cecile Petro as the Commission’s Recording Secretary. Commissioner Noce seconded the motion. **Motion passed 4 ayes and 0 nays.**

Commissioner Noce made a motion to appoint Attorney Carol Green-Fraley from the firm of Beckman, Kelly and Smith. Commissioner Kessler seconded the motion. During discussion the President stated that he looked forward to another year of excellent advice and counsel from Attorney Green-Fraley. **Motion carried 4 ayes and 0 nays.**

Commission Kessler made a motion to pass Resolution No. 2009-01, A Resolution Authorizing compensation for Certain Employees to be Derived from the Proper Fund of the Redevelopment Department of the Town of Highland, Lake County, Indiana. Commissioner Noce seconded the motion. **Motion passed 4 ayes and 0 nays.**

**COMMUNICATIONS: None**

**UNFINISHED BUSINESS AND GENERAL ORDERS:**

Commissioner Kuzmar made a motion to approve Resolution 2009-02, A Resolution of the Highland Redevelopment Commission to Formally Approve the Supplement to the Highland Municipal Code, Section 214.180: RD-Redevelopment District (Architectural and Design Standards and Guidelines for the Redevelopment Area). Commissioner Kessler seconded the motion. **Motion passed 4 ayes and 0 nays.**

**NEW BUSINESS:**

Commissioner Noce made a motion to approve the Redevelopment Commission meeting schedule for 2009. Commissioner Kessler seconded the motion. **Motion carried 4 ayes and 0 nays.**

Commissioner Noce made a motion to accept the 2009 Goals of the Redevelopment Commission, as written. Commissioner Kessler seconded the motion. **Motion carried 4 ayes and 0 nays.**

**ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:**

Commissioner Noce made a motion to accept accounts payable claims as presented. Commissioner Kessler seconded the motion. **Motion passed 4 ayes and 0 nays.**

**BUSINESS FROM THE COMMISSIONERS:**

President Gawlikowski told the Commission that he had sent a recommendation to the Town Council for Brice Johnson's replacement. Director Petro stated that she had sent a thank you to Brice Johnson for his years of service to the Commission.

**PUBLIC COMMENTS: None**

**NEXT MEETING:**

The Redevelopment Commission will meet in a Public Meeting on February 11, 2009 with a Study Session before and following the Public Meeting. The next full Study Session will be January 28, 2009 at 6:30 PM.

**ADJOURNMENT:**

Commissioner Kessler made a motion to adjourn. Commissioner Kuzmar seconded the motion. **By a unanimous voice vote the meeting was adjourned at 7:17PM.**

**HIGHLAND REDEVELOPMENT COMMISSION  
STUDY SESSION RECONVENED  
January 14, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) reconvened at 7:20PM in the Downstairs Conference Room of the Municipal Building at 3333 Ridge Road, Highland, Indiana.

**ROLL CALL:** Present on silent roll call included Commissioners: Dominic Noce, Greg Kuzmar, Jim Kessler, and Adam Gawlikowski. Also in attendance were Economic Development Commissioner George VandeWerken and Redevelopment Director Cecile Petro.

**General Substance of the Study Session**

Commissioner Kuzmar presented information regarding his recent meeting with **Aide Rentals and Sales II’s** architect from Garcia Construction. Aide Rentals and Sales II is proposing some changes to their original site plan approved by the Highland Board of Zoning Appeals. Commissioner Kuzmar will meet with Building Superintendent, Ken Mika, to update him on these changes.

**Adjournment:** The Study Session was adjourned by voice vote at 8:17 PM.